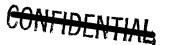
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29 September 1960

MEMORANDUM FOR: Director of Training

THRU

: Executive Officer way

SUBJECT

: Weekly Activities REport #10 - ISB - 15 September -

29 September 1960

I. Significant Items

Film Production

Security Film

The week of 19 September was spent at recording the final voice-over narration required to complete this film. The tapes have been delivered to the recordings will be watched to the picture and added

25X1A6a

25X1A5a1

to the sound-track.

The interlock showing is scheduled for 1:00 o'clock sharp on 2 October in a studio at

25X1A5a1

The following persons have indicated they will attend this showing and due to limited seating capacity in the studio, it is highly desirable that, if possible, attendance be restricted to this list:



25X1A9a

Transportation will be arranged by C/ISB.





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2. DD/I Film

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25X1A9a

Scripting continues by

If no major changes in the Security Film are required, production planning on Part I of this film will commence next week.

B. Audio Aids Section

25X1A6a

Additional microphones and a mixing panel were installed in the auditorium at the request of the Ops School. —This made it possible for students' questions as well as instructors' responses to be recorded on tape for future reference.

C. <u>Visual Aids Section</u>

The following is a list of work projects completed during the period 9 - 28 September:

Intel School

- 1. Chart, large size, "Organization of CIA"
- 2. Exhibit panel plus 3 revisions "Office of Communications."
- 3. Layout sketches for IS exhibit.
- 4. Maps, mounted-world time zones, with magnetic variations.w

LAS

- 1. Schedule board for Chinese instructor.
- 2. Sketches, human heads in various gestures for use in language training.
- 3. Devise, hand manupulated clock face, time of day exercises German.

Registrar

 Photographic organizations, OTR to be included in pertfolio "OTR Briefing."

Management Course

1. Devise, 15 piece set of jig-sawed masonite for management problem.

C/Support Staff

1. Plans, new buildings, OTR space, mounted with overlays for marking telephone locations.

Operations Support

- 1. Chart, large size, "Organization DD/P."
- 2. Flip Chart, one new page plus three revisionsbreakdown DD/P components.



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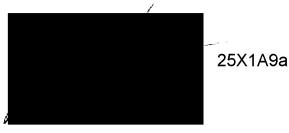
ITC

1. Chart, small size, sample training aid to show ultraviolet light-sensitive pigments.

D. <u>Miscellaneous</u>

25X1A9a

will handle UGF pledges for the ISB.



SECRET